Bobsleigh CANADA Skeleton
Board of Directors Meeting 510, Minutes
Tuesday May 18, 2010 18:00-19:30
Bob Niven Training Centre, First Floor Boardroom

Our Mission: Bobsleigh Canada Skeleton develops Olympic and World Champions.

Call to Order – 18:10

Present: Reid Morrison, Mike Kwiatkowski, Brent Berezowski, Louis Poirier, Bernie Asbell (Conference Call)
Regrets: Andrea Kotyk, Astrid Wolf,
Staff: Don Wilson, Dwayne Dreher

1. Review and approval of agenda.

Motion 510 1: Kwiakowski/Berezowski To approve the agenda as amended. CARRIED

2. Review and approval of April 27, 2010 410 BCS BOD Minutes.

Motion 510 2: Poirier/Berezowski To approve the 410 BCS BOD Minutes. CARRIED

3. Business arising from minutes.

3.1 (1209) BCS Policy Review
Bernie and Louis presented their first draft of the revised Discipline Policy. The Board will review and give feedback for presentation at the next meeting.

PENDING

3.2 (310) World Cup Funding
There has been no further confirmation from either government as to the actual dollar values associated with the pledge of support to the two World Cups, although he has received communiqué that they are still committed. Further updates will be provided as information is brought forward.

PENDING

3.3 (310) FIBT Calendar

The 5b Calendar has been distributed and it shows two world cups, two America cups and an ICC in Calgary and Whistler. A meeting was held between FIBT, Lake Placid and Park City and because of the three competitions running back to back to back at the start of the year and then the ICC in Whistler, the same weekend as the AC in Calgary, Park city officials are willing to work, if required. Don has spoken with Don Krone, FIBT, about the costs associated with moving officials and the medical care required in Calgary. Further developments will be brought back to the next meeting.

PENDING

4. General Operations Update.

4.1 CEO Report: 510 May 18, 2010

1. General:
   a. Two planning documents are being developed for the Association and OTP. Dr. Norris has been heavily involved in the 2020 Vision 2010-2020 Strategic Guideline planning document and Matt and Nathan are working on the OTP performance planning document for the next 4 years
   b. I am finalizing staff but the three biggest issues are still HC Bobsleigh, HC and S&S coach skeleton. On the skeleton side the candidates are identified but we are negotiating salaries.
   c. We have met with CSCC about IST personnel and funding. I have met with Dr. Lun our Chief Medical Officer who will be transitioning to Dr. Brian Benson
   d. Attended the Winsport session on May 3. The park is still not sustainable in that general revenues to not meet general expenses and that the endowed funds are still being used to close that gap. Increase fees, reduced expenses are narrowing the gap but not eliminating the short fall.
   e. Shaulyn is working on a proposal to the FIBT to allow us some leniency on ambulances during AC races, which would save significant dollars.
   f. The office has created and distributed the BCS Trust newsletter. They presently have an account of about $400,000 and provided BCBSA with a loan to purchase training sleds.

2. Marketing and Sponsorship:
   a. We have had two agencies and 2 persons have expressed interest in the position and I will be sending out an RFP for their review and completion.

4.2 Finance

Dwayne presented the updated financials up to March 31, 2010. There is still no confirmation on funds forthcoming from OTP. Don presented a preliminary 2010-2011 budget, but there are still quite a few unknowns, but a final budget will presented at the next meeting.

4.3 Marketing/Development:
Included in the CEO's report

5. Athletes' Business

- Athletes' Council meeting and they will be discussing elections.
- The athletes are asking that the YTP be out earlier so that athletes can better plan their summers knowing when camps are required. April is a desirable period.
- Athletes wish to review the financials on a monthly basis. Louis, or the Athletes' Council representative, has information from each Board meeting with respect to the financials and should discuss them with the Athletes' Council. The financials will be attached to the minutes on the web.

6. New Business

6.1 Conflict of Interest
The current Conflict of Interest policy does not address the issue of a Director applying for a paid position within BCS. Upon adoption of the proposed amendment, the Board of Directors Code of Conduct will be amended.

Motion 510.3: Asbell/Poirier

No Director of the Association can be a paid staff of the Association. If a Director wishes to apply for a paid position with the Association, the Director must resign their position on the Board prior to submitting an official application. If the Director is unsuccessful in the job competition, the Director would not be able to let their name stand for reelection to the Board for one calendar year.

CARRIED

CLOSED

6.2 **Board Sponsorship**
Brent requested that Board members receive sponsorship training so that they feel more comfortable in discussion sponsorship opportunities with potential companies or persons of interest. It was agreed that the new Director of Business Development should make this a priority after they have been hired.

CLOSED

7. Adjournment

- Meeting adjourned 20:00

TUESDAY JUNE 15, 2010
BOB NIVEN TRAINING CENTRE – ROOM TBD
18:00-20:00

Bobsleigh CANDA Skeleton - Revenues as of March 31, 2010

Description	Actual This Period	Actual To Date	OS Invoices	Total Cost	ETC	EFC	Budget	Variance
Sport Canada	0.00	443,000.00	0.00	443,000.00	0.00	443,000.00	456,750.00	13,750.00
OTP	0.00	1,377,421.00	0.00	1,377,421.00	0.00	1,377,421.00	1,377,421.00	0.00
COC Excellence	0.00	459,140.00	0.00	459,140.00	0.00	459,140.00	459,140.00	0.00
OLCF	0.00	48,875.00	0.00	48,875.00	0.00	48,875.00	48,875.00	0.00
CAC	0.00	0.00	0.00	0.00	2,700.00	2,700.00	6,700.00	4,000.00
COC Coaching Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Sponsorships	0.00	541,666.00	0.00	541,666.00	0.00	541,666.00	491,640.00	-50,026.00
FIBT Event Contributions	0.00	0.00	0.00	0.00	70,476.00	70,476.00	64,000.00	-6,476.00
FIBT Prize Monies	0.00	0.00	0.00	0.00	46,950.00	46,950.00	43,000.00	-3,950.00
Total FIBT	0.00	0.00	0.00	0.00	117,426.00	117,426.00	107,000.00	-10,426.00
Bank Interest	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00
Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
Total Interest	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00
Events	0.00	96,000.00	0.00	96,000.00	0.00	96,000.00	123,300.00	27,300.00
Memberships	0.00	1,230.00	0.00	1,230.00	0.00	1,230.00	1,500.00	270.00
Pacific Sport	0.00	57,000.00	0.00	57,000.00	0.00	57,000.00	57,000.00	0.00
Skeleton Athlete Fees	0.00	13,800.00	0.00	13,800.00	0.00	13,800.00	18,000.00	4,200.00
Bobsleigh Athlete Fees	0.00	124,000.00	0.00	124,000.00	0.00	124,000.00	144,000.00	20,000.00
Total Athlete Fees	0.00	137,800.00	0.00	137,800.00	0.00	137,800.00	162,000.00	24,200.00
GST/VAT Rebates	0.00	19,538.00	0.00	19,538.00	0.00	19,538.00	30,000.00	10,462.00
BCS Donations	0.00	60,000.00	0.00	60,000.00	0.00	60,000.00	0.00	-60,000.00
Total Rebates	0.00	79,538.00	0.00	79,538.00	0.00	79,538.00	30,000.00	-49,538.00
Skeleton Equipment Sales	0.00	2,750.00	0.00	2,750.00	0.00	2,750.00	0.00	-2,750.00
Bobsleigh Equipment Sales	0.00	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00	-25,000.00
Miscellaneous Sales	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Equipment Sales	0.00	27,950.00	0.00	27,950.00	0.00	27,950.00	0.00	-27,950.00
OTP/Top Secret	0.00	110,000.00	47,000.00	157,000.00	0.00	157,000.00	125,000.00	-32,000.00
Canadian Sport Centre	0.00	380,000.00	0.00	380,000.00	0.00	380,000.00	427,000.00	47,000.00
2010 Olympic Tickets	0.00	28,500.00	0.00	28,500.00	0.00	28,500.00	36,802.00	8,302.00
Totals	0.00	3,788,120.00	47,000.00	3,835,120.00	120,126.00	3,955,246.00	3,912,228.00	-43,018.00

Bobsleigh CANADA Skeleton Expenses as of March 31, 2010

Description	Actual This Period	Actual To Date	OS Invoices	Total Cost	ETC	EFC	Budget	Variance
National Team Bobsleigh		348,000.00	230,300.00	578,300.00	0.00	578,300.00	615,545.00	37,245.00
National Team Skeleton		228,200.00	158,051.00	386,251.00	0.00	386,251.00	447,177.00	60,926.00
Development Bobsleigh		62,000.00	70,173.00	132,173.00	0.00	132,173.00	215,265.00	83,092.00
Development Skeleton		36,500.00	11,683.00	48,183.00	0.00	48,183.00	58,814.00	10,631.00
Recruitment/Sport part		2,741.00		2,741.00	0.00	2,741.00	10,000.00	7,259.00
Starts and Strength		28,300.00		28,300.00	0.00	28,300.00	94,650.00	66,350.00
Performance Services (IST)		78,000.00	380,000.00	458,000.00	0.00	458,000.00	458,000.00	0.00
Pacific Sport		21,300.00	35,700.00	57,000.00	0.00	57,000.00	24,443.05	-32,556.95
Coaching and Staffing		945,000.00	85,000.00	1,030,000.00	0.00	1,030,000.00	1,211,767.00	181,767.00
Administration		56,600.00	10,000.00	66,600.00	0.00	66,600.00	75,675.00	9,075.00
Insurance		45,900.00	15,000.00	60,900.00	0.00	60,900.00	57,244.00	-3,656.00
Equipment		167,300.00	43,000.00	210,300.00	0.00	210,300.00	184,875.00	-25,425.00
Workshop		23,500.00		23,500.00	0.00	23,500.00	30,000.00	6,500.00
Marketing/Communications		38,240.00		38,240.00	0.00	38,240.00	35,560.00	-2,680.00
Officials Programs		1,850.00		1,850.00	0.00	1,850.00	5,000.00	3,150.00
Meetings/representation		8,800.00		8,800.00	0.00	8,800.00	21,250.00	12,450.00
Athlete Programs (FIBT)		0.00	46,950.00	46,950.00	0.00	46,950.00	43,000.00	-3,950.00
Official Languages		3,300.00	4,200.00	7,500.00	0.00	7,500.00	7,500.00	0.00
Long Term Ath Dev (LTAD)		3,750.00	7,750.00	11,500.00	0.00	11,500.00	11,500.00	0.00
OTP Top Secret		78,350.00	77,000.00	155,350.00	0.00	155,350.00	125,000.00	-30,350.00
Performance Technology		12,500.00		12,500.00	0.00	12,500.00	0.00	-12,500.00
2010 Olympic Tickets		40,909.00	5,000.00	45,909.00	0.00	45,909.00	55,990.00	10,081.00
Events		35,600.00	70,000.00	105,600.00	0.00	105,600.00	119,895.00	14,295.00
Coaching/Staff Pro Development		5,205.00		5,205.00	0.00	5,205.00	6,700.00	1,495.00
Total Expenses		**2,271,845.00**	**1,249,807.00**	**3,725,565.00**	**0.00**	**3,725,565.00**	**3,914,850.05**	**189,285.05**
National Program expenses still to be coded			**203,913.00**					
			1,453,720.00					