



MINUTES OF THE BOBSLEIGH CANADA SKELETON ANNUAL GENERAL MEETING

Date: **Sunday, September 25th, 2016**

Time: 4:00pm Registration begins
4:30pm Athlete Meeting & Athlete Rep. Director Election
5:30pm Annual General Meeting
Post-Annual General Meeting Q&A Session

Where: Winsport Campus
Markin McPhail Centre – Meeting Rooms 3 and 4
151 Canada Olympic Road SW Calgary, AB T3B 6B7

1. Welcome

Meeting Called to Order at 5:45 pm. Quorum established with 27 members in attendance and 4 proxies submitted.

President Sarah Storey introduced some special guests in attendance. Todd Allison, High Performance Advisor from Own the Podium and Zubin Cooper from KPMG.

2. Accept the Minutes of the 2015 Annual General Meeting

There were no corrections or amendments to the minutes of the 2015 Annual General Meeting minutes.

Motion AGM 2016-1

To accept the Minutes of the 2015 Annual General Meeting as presented.

Motion: Elisabeth Vathje

Secunder: Lanette Prediger

CARRIED



3. Receive the Reports of the President and of BCS Operations

President's Report

President Storey reported on the changes to BCS staff and introduced the following new staff and consultants:

Josh Leins – Finance Manager

JNG Consulting – Jeannie Godfrey & Nicolle Gomes De Souza – Sponsorship

Cindy Nield – Events and Administration Consultant

Nicole Zirnhelt – Event Manager in Whistler

Areas of Focus – 16 months to the Games

- Skeleton Coaching Capacity – will be receiving support from Latvia again this year
- Bobsleigh competitive equipment – have secured great equipment and services of Marc Vandenberg as a mechanic. Huge piece that has been missing.
- Military cohesion – military came to Whistler, athletes went to Wainwright, other areas of focus – starting in the spring - expanded relationship to focus on areas of recruiting and medical field to use at events
- Sponsorship – Jeannie Godfrey and Nicolle Gomez De Souza have been engaged for the last 10 months – they have done extensive research, applied for grants and produced sponsorship proposals. Results to date: Long-Term Partnership with Karbon for team gear is worth \$150,000 per year. Driving Force sponsorship - providing all our North American vehicle rentals for our programs and events - 2 year deal - \$55,000. Supplier spot for World Cup is sold - one year deal. Fairmont Whistler deal for Whistler events - rate for officials and friends & family for BCS athletes. Conceptum Logistics 4 year deal - rates in CDN \$. More announcements will be coming in the next weeks.

The president then called for questions about the reports and there were none.



4. Receive the report of the Auditors and Financial Statement for the year ending March 31st, 2016

Alicia Hatt presented the Report from KPMG, the 2015/16 auditors, by highlighting some revenue and expense items to note.

There was discussion on the presented Financial Statements including questions relating to the sources of revenue (events, 2015 Sochi WC prize money), funding for equipment purchases, expenses relating to skeleton programming as well as changes to the NextGen Bobsleigh program. All questions were answered to everyone's satisfaction.

Further information to be provided, as follows:

- Josh Leins to send Rita Vathje the current accounts payable and receivables
- Sarah Storey will provide details to Rita Vathje regarding the "Other" category in the financial statements (income).

5. Appointment of Auditors

The board unanimously agreed to recommend that the membership appoint KPMG as the auditors for the 2016/17 fiscal year. They did a thorough and timely review of all documents.

Motion AGM 2016-2

To approve the recommendation of the board to appoint KPMG as the auditors for the 2016/17 fiscal year.

Motion: Justin Kripps

Secunder: Alysia Risling

CARRIED



6. Receive the Budget for the 2016-17 financial year

Sarah Storey presented the 2016/17 annual budget.

There was discussion on the presented Budget. The membership enquired regarding: CSI revenue, sponsorship revenue, nature of the budgeted increased expenses for the 2016/17 season (bobsleigh in particular), depreciation of assets, source of funding for 2016/17 equipment purchases and low spending on administration. All questions were answered to everyone's satisfaction.

7. Honours

Sarah Storey on behalf of BCS would like to formally thank all those who volunteer to make the running of our sports possible – from officials and event volunteers to your volunteer directors and PSO volunteers.

There are three individuals to be honoured at this time for their contribution to BCS:

Bill France – served as Treasurer for the last 4 years

Rusty Livingston – staff for a number of years

Tom DelaHunty – staff for a number of years

We have photos for everyone to sign outside the room and we will present these gifts to these three individuals in the coming weeks.

On behalf of BCS athletes, members, staff and the board, please join me in a round of applause acknowledging the important contributions these three have made to our sports.



8. Election of Directors

Alexis Morris and Cody Sorensen were re-elected as Directors to the BCS Board by the Class B members at the Athlete Meeting.

There are three positions up for election to the Board according to the by-laws and the following nominations were received:

- a) Vice President – Dr. Stephen Norris came on to the Board last year and would like to fill this role again.
- b) Treasurer – Bill France stepped down, Alicia Hatt has been filling this role in the interim and will let her name stand for election.
- c) One Director-at-large – Jared Poplawski has put his name forward and has come to us via Jesse Lumsden.

There were no other nominations.

Motion AGM 2016-3

To elect and re-elect the new board members as nominated.

Motion: Jesse Lumsden

Secunder: Mirela Rahneva

CARRIED

Jared Poplawski presented himself to the membership.

9. Adjournment – 6:35 pm

Having concluded the business of the AGM, the President thanked the membership and asked for a motion to adjourn the meeting.

Motion AGM 2016-4

To adjourn the 2016 BCS AGM.

Motion: Elisabeth Vathje

Secunder: Jane Channell

CARRIED