



## MINUTES OF THE BOBSLEIGH CANADA SKELETON ANNUAL GENERAL MEETING

Date: **Sunday, September 30<sup>th</sup>, 2018**

Time: 12:30pm – Registration begins  
1:00pm – Athlete Meeting & (Class B) Athlete Rep. Director Election\*  
1:45pm – Registration closes  
2:00pm – AGM Meeting begins  
Post-Annual General Meeting Q&A Session

Where: Winsport Campus  
Markin McPhail Centre  
*Athlete Meeting: WinSport Meeting Room 2*  
*AGM: WinSport Meeting Room 1*  
Meeting Room 2  
151 Canada Olympic Road SW Calgary, AB T3B 6B7

### 1. Welcome

Meeting Called to Order at 14:18.

President Sarah Storey confirmed that quorum is 20 members eligible to vote represented in person or by proxy and there were 34 members so represented at the meeting.

#### **Motion AGM 2018-1**

To accept the Agenda of the 2018 Annual General Meeting as presented.

Motion: Jane Channell

Seconder: Cynthia Appiah

CARRIED

### 2. Accept the Minutes of the 2017 Annual General Meeting

There were no corrections or amendments to the minutes of the 2017 Annual General Meeting minutes.

**Motion AGM 2018-2**

To accept the Minutes of the 2017 Annual General Meeting as presented.

Motion: Melissa Lotholz

Seconded: Wayne Page

CARRIED

### 3. Receive the Reports of the President and of BCS Operations

#### President's Report

The President presented her report (attached).

#### BCS Operations Report

Chris Le Bihan, BCS High Performance Director, presented a report on the operations, confirming that the organization is starting from a position of strength heading into the 2022 quadrennial.

#### Coaching Staff Update

##### *Skeleton*

The National Skeleton Program has a new Head Coach, a Canadian who was an integral part of a gold medal-winning program in Korea. He will be joined by two other alumni returning to the fold: Mike Douglas and Sarah Reid; both of whom bring high level sliding experience to the program.

##### *Bobsleigh*

The National Bobsleigh Program has added technical leadership capacity – Morgan Alexander moves into the role of High Performance Manager, Dr. Amy MacKinnon takes on the role of Paramedical lead and Jamie McCartney joins the team as the Physical Performance Lead. They join world-class coaches Messrs. Hays, Rush, Richardson and Samuel as well as Mr. van den Berg to strengthen the National Bobsleigh Program.

### Funding

Mr. Le Bihan provided an update on OTP funding and the changes to the structure and requirements for such funding.

Skeleton is a 'strategic 2022 & 2026' sport, which means that OTP has recognized that there is medal potential for both the upcoming Olympic Winter Games.

Bobsleigh is a 'core' sport which means that the program is guaranteed a minimum of 75% of the funding (Excellence and NextGen) recommended in this first year of the quadrennial, for the remainder of the quadrennial i.e. through 2022.

### Women's Monobob

The new discipline of Women's monobob was added to the Olympic programme for Beijing 2022. There will be challenges in light of the IBSF's decision not to hold any monobob races on the World Cup, but only the NACs and ECs, but BCS is positioning its programs to ensure that Canadian athletes can succeed in this new discipline.

### 4-women's and Parabobsleigh

BCS is disappointed that 4-women's bobsleigh was not added to the Olympic Programme as we believe that this discipline created more opportunities for athletes to compete and grow the sport. Similarly, there had been indications that Parabobsleigh would be added to the Beijing programme and there has been no information as to why it was not.

### IBSF Committee Representation

BCS has some excellent representation on the IBSF Committees for the coming quadrennial:

- Charles Wlodarczak – Skeleton Sport Committee
- Alex Zahavich – Skeleton Materials Committee
- Tyler Seitz – Track Committee
- Sarah Monk – Paraspport Committee

There is no Canadian representation on bobsleigh specific committees, but BCS did submit nominations for these.

### Policies

BCS is undertaking the process of revamping our policies with the support of outside technical advice. This is a big project that we will be undertaking in the coming months to ensure that we have up-to-date and relevant policies in place.

### Events

For the first time in four years, BCS will be hosting a World Cup in Calgary this coming year, followed immediately by the World Championships in Whistler.

In addition, we will be hosting NACs in both Calgary and Whistler, a Para WC, Youth and monobob competitions in Calgary.

Shaulyn van Baaren has re-joined the BCS team as the Event Manager for the World Cup and World Championships competitions.

Mr. Le Bihan reiterated his and the staff and volunteers' commitment to BCS, its goals, values and programs.

Ms. Storey asked if there were any questions in relation to the President's and Operations reports.

Ms. Appiah asked for clarification regarding women's monobob competitions for the 2018/19 season, specifically, whether pilots would be able to compete in both monobob and 2-women's bobsleigh. Mr. Le Bihan confirmed that the IBSF has not provided any information about the specifics of the monobob training and competition plans at this stage, it is difficult to make plans, but we would be advocating for women to be able to do both disciplines and have indications there is likely going to be at least a similar quota of 4 pilots. Mr. Le Bihan confirmed that BCS has registered all Canadian women's pilots to ensure that no matter how the plans progress, BCS is able to enter as many pilots as possible.

There were additional questions with respect to age limits for women's monobob and Mr. Le Bihan confirmed that we are not aware of any, but that the IBSF has indicated it would give financial support to those pilots under 24 years old.

Mrs. Vathje asked what the plans and timeframe are for BCS hiring a CEO.

The President confirmed that the board has talked about the resources available and what the organization needs. The BCS board has formed an HR sub-committee to work on ensuring BCS has the capacity to conduct its administration well. We are still not out of the woods with respect to our finances, and we want to make sure it's done properly. This is a priority area that will be worked on in the coming year.

Mrs. Vathje volunteered the services of her husband, Jeff who works in HR, if needed.

The President asked if there were any other questions or comments and there being none, she thanked the members for their engagement and moved onto the next item on the agenda.

#### **4. Receive the report of the Auditors and Financial Statement for the year ending March 31<sup>st</sup>, 2018**

Treasurer Alicia Hatt presented the Report from KPMG, the 2017/18 auditors, by highlighting some items to note:

- BCS is trending in the right direction;
- The deficit is coming from capital related reasons; and
- Cash flow – we continue to pay the capital lease on the sleds and reducing our debt.

Ms. Hatt reported on the current financial position at the time of the AGM, noting that BCS's accounts payable and accrued liabilities had gone up since 2017, but only \$300,000 remains at the time of the AGM and BCS's accounts receivable is growing as we await funding.

Ms. Storey asked if there were any questions.

Mrs. Vathje asked how much of the accounts receivable has been collected. Mr. Leins, Finance Manager, confirmed that most of the remaining accounts receivable will be written off.

There being no further questions, the President handed the floor to Mr. Leins to present the budget.

## **5. Presentation of the Budget 2018/19**

Mr. Leins presented the budget 2018/19 alongside the budget and actuals for the fiscal year 2017/18 for comparison purposes.

Mr. Leins explained that the 2018/19 budget anticipates less revenue for sport programs because of a decrease in prize money. The prize money is a flow through, but given the post-Olympic program plans, we are budgeting less revenue and a lower corresponding expense.

A big difference in the budget relates to the revenues and expenses anticipated for the World Championships in Whistler. The budgets reflect only the guaranteed income i.e. confirmed grants and sponsorships. We have budgeted conservatively on the revenue side and generously on the expense side for events.

Ms. Lotholz asked where team fees appear in the budget and Mr. Leins confirmed that they are in 'Other revenue' and offered to give a breakdown. Team fees have been reduced in 2018/19 and this is reflected in the budget.

The budgeted surplus takes into account money from the Trust, which can only be used for specific purposes, as approved by the independent Trustees. The budgeted cash surplus reflects the plans for the upcoming season programs which at this stage does not include spending the entire amount received from the Trust in the 2018 fiscal year.

There were no further questions from the membership.

## 6. Re-appointment of Auditors

KPMG have been BCS's auditors for the previous 3 fiscal years and have consistently provided a high level of reliable service at reasonable rates. KPMG confirmed competitive pricing for the next three years and for these reasons, the board unanimously agreed to recommend that the membership appoint KPMG as the auditors for the 2018/19 fiscal year.

### **Motion AGM 2018-3**

To approve the recommendation of the board to re-appoint KPMG as the auditors for the 2018/19 fiscal year.

Motion: Cynthia Appiah

Seconder: Alysia Rissling

CARRIED

## 7. Election of Directors

The President congratulated Messrs. Sorensen and Morris who were unanimously elected at the Class B meeting by their respective Class B memberships as the athlete directors for Bobsleigh and Skeleton to serve on the BCS board.

There were two other positions up for election at the 2018 AGM, being the director designated as President and one of the two director-at-large positions.

### Election of President

The President gave the floor to the Treasurer to conduct the election of the director designated as President, in accordance with the bylaws.

The Treasurer, Ms. Hatt confirmed that only one person, Ms. Storey, had been duly nominated by two members (Ms. Rahneva and Mr. Coakwell) for the position of director designated as President, in accordance with the by-laws, Not-for-profit Corporations Act and associated regulations, in addition to the process set out by BCS in advance of the AGM.

Ms. Hatt asked if there were any additional nominations for the position of director designated as President. After confirming that there were none and that there were none opposed, Ms. Hatt confirmed the election of Ms. Storey by acclamation.

Ms. Hatt congratulated Ms. Storey and gave the floor to the newly re-elected President to conduct the remaining election.

#### *Election of Director-at-large*

Ms. Storey confirmed that only one person, Mr. Alex Zahavich, had been duly nominated by two members (Ms. Storey and Ms. Hatt) for one of the positions of director-at-large, in accordance with the by-laws, Not-for-profit Corporations Act and associated regulations, in addition to the process set out by BCS in advance of the AGM.

Ms. Storey asked if there were any additional nominations for the position of director-at-large. After confirming that there were none and that there were none opposed, Ms. Storey confirmed the election of Mr. Zahavich by acclamation.

Ms. Storey congratulated Mr Zahavich and thanked the membership for their trust in the re-elected directors. Ms. Storey confirmed that there were no other vacancies on the board of directors at this time.

## **8. Honours**

The President confirmed that the annual L. Lamont Gordon Spirit Award will be awarded later in the year.

The President confirmed that two members of our National Teams had recently retired: Mr. Lascelles Brown and Mr. Barrett Martineau. BCS congratulates both of these athlete on their careers and thanks them for their contribution to our sports and wishes them the very best in their post-sliding careers.



The President had the sad duty to recognize two members of our community who had passed away in the year. Mr. Jorg Patzer had been a massage therapist who worked with the team during the Olympic season. BCS expressed its condolences on behalf of the membership at his tragic and untimely death.

Mr. Bill France had been a long time sport administrator and volunteer, most recently serving as Treasurer of BCS until mid way through the past quadrennial. We were very sorry to lose Mr. France and are grateful for his contributions to our sports over the past several decades.

The membership observed a moment of silence in memory of those we lost in the previous year.

## 9. Adjournment

Having concluded the business of the AGM, the President thanked the membership and asked for a motion to adjourn the meeting at 15:12pm.

**Motion AGM 2018-4**

To adjourn the 2018 BCS AGM.

Motion: Rita Vathje

Secunder: Lanette Prediger

CARRIED