



## **NATIONAL SKELETON PROGRAM CARDING CRITERIA**

**FOR NOMINATING NATIONAL SKELETON PROGRAM (NSP) ATHLETES  
TO THE SPORT CANADA ATHLETE ASSISTANCE PROGRAM (AAP)  
FOR THE 2020-21 CARDING CYCLE**

***Published: Sep/23/2019***

***Approved by Sport Canada: Sep/6/2019***

## **1. CARDING PRE-REQUISITE & ELIGIBILITY REQUIREMENTS**

The AAP is a sport funding program that contributes to the pursuit of excellence. AAP support seeks to relieve some of the financial pressures associated with preparing for and participating in international sport and assists high-performance Canadian athletes to combine their sport and academic or working careers while training intensively in pursuit of world-class performances.

The AAP financial assistance provides support to athletes in the form of a Living and Training Allowance, plus Tuition and Supplementary AAP Support. The Living and Training Allowance is intended to offset some, but not all, of the living and training expenses athletes incur as a result of their involvement in high performance sport, while tuition support is intended to help athletes obtain a post-secondary level education.

Athletes nominated by Bobsleigh Canada Skeleton (BCS) and approved by Sport Canada for the AAP may be eligible for the Living and Training Allowance which provides a monthly financial compensation as follows:

**1.1. Senior International Card (SR1): \$1,765/month; and  
Senior International Card (SR2): \$1,765/month.**

Funding for athletes who have achieved a top 8 and finished in the top ½ of the field at World Championships (WCh) or the Olympic Winter Games (OWG) ("Senior International Result").

**1.2. Senior National Card (SR): \$1,765/month; and  
Senior National Card (C1): \$1,060/month.**

Funding for athletes who show potential to achieve the performance standard for a Senior International Card. Athletes who meet the Senior National Card criteria for the first time are awarded a C1 Card which is funded at the Development Card level.

**1.3. Development Card (D): \$1,060/month.**

Funding for athletes who show potential to achieve the performance standard for a Senior International Card but are not yet able to meet the Senior International Card or Senior National Card criteria.

**1.4. Eligibility**

The NSP is eligible for a maximum number of **7 Senior International** (equivalent to \$148,260) **Sport Canada AAP Cards**. In all cases, for athletes to be considered for nomination they must:

- be a member in good standing of BCS with current National Team Athlete status;
- have signed and returned a 2020-21 BCS Athlete Agreement;
- unless a written exemption is granted by the High Performance Director, have participated in and/or competed in all required events, camps and/or competitions in the 2019-20 and 2020-21 Seasons to which the candidate was selected to participate, including:
  - NSP camps;
  - Canadian Championships;
  - Competitions (OWG / WCh / WC / ICC / NAC and/or EC);
  - Such other mandatory events as may be notified to the athlete from time to time in advance;("Season" means the 12 month period from April 1<sup>st</sup> through March 31<sup>st</sup> annually),
- have paid all outstanding fees owing to BCS; and

- be eligible, and continue to be eligible:
  - to compete for Canada at the OWG and/or WCh under IBSF eligibility rules; and
  - under the Sport Canada AAP Policies & Procedures:  
<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

After every Olympic Games, Sport Canada reviews carding allocations for all sports. As a result, the number of cards allocated to the NSP is subject to change from time to time. If the allocation differs from that mentioned in this document, the High Performance Director will inform the athletes as soon as possible.

The High Performance Director is responsible for nominating eligible athletes for the AAP support. Sport Canada reviews all nominations put forward by BCS and approves nominations in accordance with the AAP policies and the published and approved BCS NSP AAP Carding Criteria.

For the purpose of determining eligibility throughout this document, the following participation levels at OWG or WCh will be considered:

- DISQUALIFIED (DSQ) – A designation of “Disqualified” at the OWG or WCh, provided the infraction was not Anti-Doping related, will be considered as having participated in the competition, however not attaining the Senior International Result;
- DID NOT FINISH (DNF) – A designation of “Did Not Finish” at the OWG or WCh, implying that the athlete had begun the competition, however did not qualify a final time due to a crash or another incident, will be considered as having participated in the competition, however not attaining the Senior International Result; and
- DID NOT START (DNS) – A designation of “Did Not Start” at the OWG or WCh, implying that the athlete had been entered and had fully intended on participating, however was removed from competition for health or equipment related reasons, provided the removal was not infraction based will be considered as having participated in the competition, however not attaining the Senior International Result.

## **2. CARDING NOMINATION CRITERION**

### **2.1. Senior International Carding Criteria**

#### **2.1.1. SR1 Cards**

Eligible National Team Athletes who achieved the Senior International Result at the 2020 WCh are eligible for nomination at the SR1 level.

#### **2.1.2. SR2 Cards**

Current SR1 carded eligible National Team Athletes who did not achieve the Senior International Result at the 2020 WCh are eligible for nomination at the SR2 level.

### **2.2. Senior National Carding Criteria**

#### **2.2.1. SR / C1 Cards**

2.2.1.1. Current SR2 carded eligible National Team Athletes who did not achieve the Senior International Result at the 2020 WCh, will be considered for nomination at the SR level.

- 2.2.1.2. Current SR and C1 carded eligible National Team Athletes who have been carded at either the SR or C1 levels, in any combination, for more than 2, consecutive or non-consecutive, years who did not compete in the 2020 WCh will be considered for nomination at the SR level.
- 2.2.1.3. Current SR / C1 / D carded and Non-carded eligible National Team Athletes who competed in the 2020 WCh but did not achieve the Senior International Result, will be considered for nomination at the SR level.
- 2.2.1.4. Eligible National Team Athletes returning to the NSP from self-directed time away, either for personal or performance related reasons (retirement, injury etc.), who were carded at the Senior International Card level at the time of their self-directed time away, will be considered for nomination at the SR level.

### **2.3. Development Carding Criteria**

#### **2.3.1. D Cards**

- 2.3.1.1. Current SR and C1 carded eligible National Team Athletes who are in their first or second year, consecutive or non-consecutive, at the SR and/or C1 level, who did not compete in the 2020 WCh, will be considered for nomination at the D level.
- 2.3.1.2. Current D carded and Non-carded eligible National Team Athletes, who did not compete in the 2020 WCh, will be considered for nomination at the D level.

### **2.4. Illness, Injury, or Pregnancy**

#### **2.4.1. Current Carded Athletes**

##### **2.4.1.1. Short Term Curtailment of Training and/or Competition of Carded Athletes.**

Current carded athletes who are unable to maintain full high-performance training and/or competition commitments for 4 months or less due to health related reasons, within a carding cycle, will continue to receive 100 percent of the AAP financial support to which they would otherwise be entitled, provided the following conditions are met:

- I. The carded athlete provides a positive prognosis from the BCS team physician, or equivalent, for their return to full high-performance training and/or competition;
- II. The carded athlete signifies in writing his or her intention to return to full high-performance training and competition at the earliest date possible following the illness, injury or pregnancy;
- III. The carded athlete undertakes in writing to train and rehabilitate under the supervision of BCS for the period of time for which the athlete is unable to fulfil the training and/or competition commitments that are part of the BCS Athlete Agreement; and
- IV. The carded athlete is selected to a NSP team by December 31<sup>st</sup>, 2020.

##### **2.4.2. Long Term Curtailment of Training and/or Competition of Carded Athletes.**

Current carded athletes who are unable to maintain full high-performance training and/or competition commitments for longer than 4 months due to health related reasons, within

a carding cycle, will continue to receive 100 percent of the AAP financial support to which they would otherwise be entitled, provided the conditions are met according to Section 9.1.2 of the Sport Canada Athlete Assistance Program Policies and Procedures:  
<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

2.4.3. **Failure to Meet Renewal Criteria**

A carded athlete who at the end of the carding cycle has not met eligibility for the renewal of carding status because of strictly health related reasons may be considered for re-nomination for the upcoming year provided the conditions are met according to Section 9.1.3 of the Sport Canada Athlete Assistance Program Policies and Procedures:  
<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

**2.5. Eligibility Length**

2.5.1. An athlete may be carded in any combination at the SR and/or C1 level for a maximum of 5, consecutive or non-consecutive, years. In order to be carded for additional years at the SR or C1 level the athlete's past performance and future potential will be assessed to ascertain if the athlete is still progressing and if the athlete has the potential to reach the Senior International Card level.

2.5.2. An athlete may be carded at the D level for a maximum of 5, consecutive or non-consecutive, years. In order to be carded for additional years at the D level the athlete's past performance and future potential will be assessed to ascertain if the athlete is still progressing and if the athlete has the potential to reach the Senior International Card level.

2.5.3. An athlete carded in any combination at the Senior International Card and/or Senior National Card level for more than 2, consecutive or non-consecutive, years is no longer eligible to be carded at the Development Card level.

**2.6. Carding Nomination Priority**

Athletes being considered for nomination to the AAP will be ranked according to the **NSP AAP RANKING SYSTEM** (section 8.) in the following priority order:

- I. Senior International Cards (SR1/SR2)
- II. Senior National Cards (SR/C1)
- III. Development Cards (D)

**3. CARDING ALLOCATION**

**3.1. Senior International Carding Allocation**

3.1.1. Pre-Season Allocation: July 1<sup>st</sup> – October 31<sup>st</sup>

Upon completion of the 2019-20 AAP carding cycle (June 30<sup>th</sup>, 2020), those eligible athletes carded at the SR1 / SR2 level, who have committed themselves for return to the NSP for the 2020-21 season by renewing their National Team Athlete status and fulfilling all associated requirements will be nominated for the Pre-Season Allocation (4 months) carding cycle for the AAP; and

3.1.2. In-Season Allocation: November 1<sup>st</sup> – June 30<sup>th</sup>

Upon completion of the 2020-21 NSP Selection Process, those eligible athletes carded at the SR1 / SR2 level having been selected to a NSP team will be nominated for the In-Season Allocation (8 months) carding cycle for the AAP.

**3.2. Senior National Carding Allocation**

3.2.1. Pre-Season Allocation: July 1<sup>st</sup> – October 31<sup>st</sup>

Not eligible for allocation unless through section 3.4 below; and

3.2.2. In-Season Allocation: November 1<sup>st</sup> – June 30<sup>th</sup>

Upon completion of the 2020-21 NSP Selection Process, those eligible athletes carded at the SR and C1 level having been selected to a NSP team will be nominated for the In-Season Allocation (8 months) carding cycle for the AAP.

**3.3. Development Carding Allocation**

3.3.1. Pre-Season Allocation: July 1<sup>st</sup> – October 31<sup>st</sup>

Not eligible for allocation unless through section 3.4 below; and

3.3.2. In-Season Allocation: November 1<sup>st</sup> – June 30<sup>th</sup>

Once all eligible athletes have been nominated for SR1 / SR2 / SR and C1 cards, the remaining carding resources will be allocated to eligible athletes as D cards.

**3.4. Allocation of Remaining Carding Resources**

3.4.1. If after the allocation of the SR1 / SR2 / SR / C1 and D cards is completed and there are carding months remaining, these remaining carding months may be allocated to the top ranked C1 and D carded athlete(s) as additional months (to a maximum of 12 months), provided these athletes have not been nominated for the Pre-Season Allocation. Example: if 6 carding months are remaining the top ranked C1 or D carded athlete will get 4 months (for a total of 12 months) and the second ranked will get 2 months (for a total of 10 months).

**3.5. Carding Allocation Priority**

3.5.1. Carding will be allocated within each card level (Senior International Card, Senior National Card and Development Card) based on the athletes' ranking according to the **NSP AAP RANKING SYSTEM** (section 8.).

**4. CARDING QUALIFICATION PERIOD**

Selection for nominations for the 2020-21 carding cycle will occur at competitions and events that take place from April 1<sup>st</sup>, 2019 to June 30<sup>th</sup>, 2020 and through the 2020-21 NSP Selection Process that takes place from April 1<sup>st</sup> to December 31<sup>st</sup>, 2020.

**5. SUPPLEMENTARY AAP SUPPORT**

Supplementary AAP Support may be available to carded athletes in the following situations:

**5.1. Athletes Achieving a top 3 placing at the most recent OWG or WCh:**

- 5.1.1. Excellence Living and Training Allowance; and
- 5.1.2. Excellence Child Dependent Allowance.

## **5.2. Other:**

- 5.2.1. Training and Competition Allowance for Athletes with a Disability;
- 5.2.2. Relocation Assistance;
- 5.2.3. Child Care Assistance; and
- 5.2.4. Retirement Assistance.

The policy and procedures associated with Supplementary AAP Support are described in the Sport Canada AAP Policies & Procedures:

<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

## **6. CARDING WITHDRAWAL**

The policy and procedures associated with Voluntary Withdrawal from the AAP or Declining AAP Support and Withdrawal of AAP Carded Status are described in the Sport Canada AAP Policies & Procedures:

<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

## **7. APPEAL PROCESS**

Appeals of a BCS AAP nomination/re-nomination decision or of a BCS recommendation to withdraw carding may only be pursued through BCS's review process, which includes an application to the Sport Dispute Resolution Centre of Canada (SDRCC).

Appeals of an AAP Decision made under the Sport Canada AAP Policies & Procedures Section 6 (Application for and Approval of Cards) or Section 11 (Withdrawal of Carded Status) may be pursued through Section 13 (Appeals Policy) of the Sport Canada AAP Policies & Procedures:

<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

8. NSP AAP RANKING SYSTEM

8.1. Carding Ranking Calculations Example

			COMPETITION SCORE							SELECTION SCORE					
CARD LEVEL	Athlete Name	2019-20 AAP STATUS	2020 WCH RANK	COMPETITORS	ADJUSTED RELATIVE RANK (A)	2019-20 IBSF OVERALL RANK	COMPETITORS	ADJUSTED RELATIVE RANK (B)	SUB TOTAL (I) (A+B)	APE SCORE/100 (C)	TEAM SELECTION (D)	PUSH STANDARD (E)	SPRINT STANDARD (F)	NEXTGEN DESIGNATION (G)	SUB TOTAL (II) (C+D+E+F+G)/10
SR1 / SR2 CARDS	Athlete A	SR2	7	30	0.77	9	138	0.93	1.70	7.67	2	1	1	0	1.17
	Athlete B	D	8	30	0.73	11	138	0.92	1.65	6.54	2	1	1	1	1.15
	Athlete C	SR1	11	20	0.45	9	93	0.90	1.35	7.12	2	1	1	0	1.11
SR / C1 CARDS	Athlete D	SR	13	20	0.35	13	93	0.86	1.21	6.87	2	1	1	0	1.09
	Athlete E	D	21	30	0.30	21	138	0.85	1.15	7.36	2	1	0	0	1.04
	Athlete F	SR2	DNS	20	0.00	11	93	0.88	0.88	5.79	1	0	0	1	0.78
D CARDS	Athlete G	D	DNS	30	0.00	25	138	0.82	0.82	6.66	2	1	1	1	1.17
	Athlete H	D	DNS	30	0.00	28	138	0.80	0.80	7.01	2	1	1	0	1.10
	Athlete I	n/a	DNS	20	0.00	n/a	93	0.00	0.00	6.67	1	1	1	1	1.07
	Athlete J	SR	DNS	30	0.00	53	138	0.62	0.62	6.98	1	0	1	1	1.00
	Athlete K	C1	DNS	20	0.00	72	93	0.23	0.23	5.89	2	0	1	0	0.89
	Athlete L	n/a	DNS	20	0	n/a	93	0	0	7.18	1	1	1	0	1.02
	Athlete M	D	DNS	20	0.00	81	93	0.13	0.13	5.37	1	0	1	0	0.74
			COMPETITION SCORE - LEGEND							SELECTION SCORE - LEGEND					
			Final race rank achieved at the WCh. Ex. 8th	Number of competitors at the WCh who received a rank. Ex. 30	1 – (8/30) = 0.77	IBSF rank achieved at the close of the season. Ex. 9th	Number of athletes on the IBSF Overall Ranking list with a point total > 0. Ex. 138	1 – (9/138) = 0.93	Sub Total I	Calculated based on the NSP APE Scoring Tables attached as Appendix A	Senior Team = 2 points  Development Team = 1 point	Achieved = 1 point	Achieved = 1 point	Achieved = 1 point	Sub Total II

Table 1



8.2. Carding Nominations and Allocations Example

CARD LEVEL	Athlete Name	2019-20 AAP STATUS	COMPETITION SCORE (I) (from Table 1)	SELECTION SCORE (II) (from Table 1)	2020-21 NSP AAP RANKING		2020-21 NSP AAP CARDING CYCLE NOMINATIONS			
					TOTAL SCORE (I+II)	RANK	Pre-Season Carding Eligibility	Pre-Season Value	In-Season Carding Eligibility	In-Season Value
SR1/SR2 CARDS	Athlete A	SR2	1.70	1.17	2.87	1	SR1	\$7,060	SR1	\$14,120
	Athlete B	D	1.65	1.15	2.80	2	SR1	\$7,060	SR1	\$14,120
	Athlete C	SR1	1.35	1.11	2.46	3	SR2	\$7,060	SR2	\$14,120
SR/C1 CARDS	Athlete D	SR	1.21	1.09	2.30	4	n/a	n/a	SR	\$14,120
	Athlete E	D	1.15	1.04	2.19	5	n/a	n/a	SR	\$14,120
	Athlete F	SR2	0.88	0.78	1.66	6	n/a	n/a	SR	\$14,120
D CARDS	Athlete G	D	0.82	1.17	1.99	7	n/a	n/a	D	\$8,480
	Athlete H	D	0.80	1.10	1.90	8	n/a	n/a	D	\$8,480
	Athlete I	n/a	0.00	1.07	1.07	9	n/a	n/a	D	\$8,480
	Athlete J	SR	0.62	1.00	1.62	10	n/a	n/a	D	\$8,480
	Athlete K	C1	0.23	0.89	1.12	12	n/a	n.a	D	\$7,420
	Athlete L	n/a	0.00	1.02	1.02	11	n/a	n/a	D	\$0
	Athlete M	D	0.13	0.74	0.87	13	n/a	n.a	D	\$0

Table 2